



**City of Castleford
Council Meeting
September 14th, 2022**

Meeting was called to order at 6:58 pm by Mayor Dan Howard. Those in attendance were as follows
Dan Howard, Roxanne Stiegemeier, Justin Clark, Cliff Lockhart (by phone), Kristina Scott
Public: Victor Keen,

- * Kristina established a quorum of the City Council.
- * Minutes from August 10th were read silently by council members, Justin motioned to approve minutes as written, Roxanne 2nd, motion passed

Public Hearing #1 – increase of fee for garbage collection

Western Waste will be increasing their pricing for garbage collection by \$1.25 effective 10/1/2022. Public was invited to comment, no comments from the public. Justin motioned to increase fee for garbage collection to \$10.25 for the first can, keeping additional cans at \$4. Roxanne 2nd. Justin – Aye, Roxanne – Aye, Cliff – Aye. Motion passed.

Public Hearing #1 – increase of deposit for services to \$250

There have been some issues with people moving out of town and their deposit not being enough to cover their outstanding bill. It is proposed that the deposit be increased to \$250 or 2 months of the average bill for the household plus a \$15 late fee. Public was invited to comment, no public comment. Cliff motioned to increase the deposit for services to \$250 or 2 months of the average bill plus \$15 late fee, whichever is greater. Justin 2nd. Roxanne – Aye, Cliff – Aye, Justin – Aye. Motion passed.

Old Business:

- * **Paving/street repairs/transportation plan** – No update at this time. Roxanne motioned to table, Justin 2nd, motion passed.
- **ICCTFAO Institute attendance** – Kristina asked the council to pay for her mileage to attend the conference in advance instead of as a reimbursement. Justin motioned to pay mileage to Kristina in advance, Cliff 2nd, motion passed.
Kristina informed council there is a raffle they ask the clerks from each city to contribute to, would the council be willing to donate an amount to go towards the purchase of an item for the raffle. Justin motioned to donate \$25, Cliff 2nd. Justin – Aye, Cliff – Aye, Roxanne – Nay. Motion failed.

New Business:

- * **Resolution #151 – Utility Billing Policy and Procedure – deposit increase**
Kristina provided a draft of resolution #151, Justin motioned to pass resolution increasing deposit, Roxanne 2nd. Motion passed unanimously.
- * **Resolution #152 – Increase fee for garbage collection** - Kristina provided a draft of resolution #152. Justin motioned to pass resolution #152 increasing fee for garbage collection, Roxanne 2nd, motion passed unanimously.
- * **Flagpole installation at corner of Poplar & Jonathan** – Victor informed the council that Herb Runyan approached him about having the city install a flagpole and he would purchase the flags for the remainder of his life. Council discussed. Justin motioned to deny Mr. Runyan's request, Cliff 2nd, motion passed.

* **Public Comment**

No comments from public

* **Financial Statement**

Council reviewed the financial statement. Victor had to replace the pump at the lift station and purchase some parts to fix the old one to have a back up.

Cliff motioned that ARPA grant funds be used to pay for the pump, Roxanne 2nd, motion passed. Roxanne motioned to also use ARPA grant funds to purchase the needed fire hydrant extension previously approved, Justin 2nd, motion passed.

Cliff motioned to pay the bills, Roxanne 2nd, motion passed.

Adjournment:

* Roxanne motioned to adjourn, Justin 2nd, motion passed. Meeting adjourned at 7:49 pm

Kristina Scott

Approved on