



**City of Castleford
Council Meeting
May 11th, 2022**

Meeting was called to order at 7:00 pm by Mayor Dan Howard. Those in attendance were as follows Dan Howard, Roxanne Stiegemeier, Justin Clark, Cliff Lockhart, Kristina Scott
Public: Victor Keen, Dana Feriante, Tim Stover, Jim Scouten.

- * Kristina established a quorum of the City Council.
- * Minutes from April 20th were read silently by council members, Justin motioned to approve minutes as written, Cliff 2nd, motion passed

Tim Stover came to introduce himself and answer any questions the council may have regarding possibly hiring him as our new city attorney. After doing so he excused himself. Justin motioned to hire Tim Stover as the new city attorney, Roxanne 2nd, motion passed.

Old Business:

- * **Paving/street repairs/transportation plan** – Dan presented to the council that every street has something wrong with it and that he spoke with Ted with the Buhl Highway District and he gave a rough estimate of \$5-10,000 to fix the current issues. Kristina informed council that she found out that the Covid relief funds can be used for street maintenance. The reality of cost increases were discussed and the ability to get a firm quote is nearly impossible. Cliff motioned to get the streets repaired as soon as possible. Justin 2nd, motion passed. Dan is to contact Buhl Highway district and let them know we would like to proceed.
- * **Perez trailer**– Kristina informed council she found in the planning and zoning ordinance that the year allowed is 1976 and that was relayed to them as well as the fact that it needs to be on a foundation and pass inspection. Kristina invited them back to discuss however they did not show up. Cliff stated there isn't much we can do without them attending. Cliff motioned to table until further notice, Justin 2nd, motion passed.
- * **Kitchen project** – Roxanne clarified that when she requested this be on the agenda she wanted it as building improvements in general not just the kitchen. ADA compliance for parking in front of the building needs to be addressed. Possible use of the covid relief funds discussed as well as looking into other grant possibilities. Cliff volunteered to speak with a coworker regarding the ADA requirements. The handicap compliance is needed in order to get people in the building so it all ties together. Jim Scouten from Rural Economic Development jumped in and stated he is aware of some new funding for infrastructure and is on the agenda for next month to come discuss such. Kristina informed the council she will forward the grant information she received from Georgia for them to go through. Cliff motioned to table until next month, Justin 2nd, motion passed.
- * **Card payment processing** – Kristina informed council she did find out there was no objection from Access Idaho to have another option for payment listed on our website. Signed contract is needed to proceed. Kristina informed council there may be a need to have a resolution/ordinance for this change but there has not been an attorney to ask and that she will confirm tomorrow with Tim Stover before proceeding. Justin motioned to move forward with signing the contract with Access Idaho, Cliff 2nd, motion passed.
- * **Attorney billing issue** – Copies of statements were provided last meeting for review of possibly questionable charges. Cliff motioned to pay the amount due, Justin 2nd, motion passed.

New Business:

- * **Vacuum cleaner and mop for office** – Kristina requested permission to purchase a new vacuum cleaner and mop as the current vacuum cleaner is not working. Cliff motioned to allow the purchases with a budget of \$150, Justin 2nd motion passed.

- * **Public Comment**
Victor informed council the aquafer recharge is not bouncing back like previous years and there may be a need to deepen our well in the future.
Kristina informed council she needs a list of the houses they would like a letter sent to for clean- up that was discussed at the last meeting as she does not have the authority to decide. Cliff gave participation details for the POW/MIA escort for the Korean War vet that is finally coming home.

- * **Financial Statement**
Council reviewed the financial statement, Roxanne motioned to pay the bills, Justin 2nd, motion passed.

Adjournment:

- * Cliff motioned to adjourn, Justin 2nd, motion passed. Meeting adjourned at 7:50 pm

Kristina Scott

Approved on