



**City of Castleford
Council Meeting
April 20th, 2022**

Meeting was called to order at 7:00 pm by Mayor Dan Howard. Those in attendance were as follows Dan Howard, Roxanne Stiegemeier, Justin Clark, Cliff Lockhart, Kristina Scott

Public: Victor Keen, Jackie Frey, Dana Feriante, Ed Goff, Veronica Perez with her son as translator.

- * Kristina established a quorum of the City Council.
- * Minutes from the February 9th were read silently by council members, Justin motioned to approve minutes as written, Roxanne 2nd, motion passed

Veronica Perez – Veronica approached the council inquiring if she could add another trailer to her property as they have 2 lots. Council informed her the infrastructure would need to be added at her cost. Age of the trailer was discussed. Roxanne stated she believed it was 1978 previously but she thinks it was updated. Kristina stated she would research. The trailer is 1979, council told her it would need to pass inspections as well as meet the year requirement. She also inquired about moving it onto another lot that is currently vacant which already has the infrastructure. Reiterated the year may disqualify but Kristina will research. Ed Goff shared with her the amount he recently paid for infrastructure.

Ed Goff – Ed is wanting to put a fence around the back of his shop. Standard 6' fence. Council reminded him of setbacks. Justin motioned to allow Ed to build his fence, Cliff 2nd, motion passed.

Jackie Frey – All Hazard Mitigation Plan – Jackie shared with us the current plans in place for the county and suggested to us to get a hold of Georgia Dimmick for possibilities of grants.

Justin motioned to elect Roxanne as council president, Cliff 2nd, motion passed.

Dan nominated Kristina as the new treasurer. Justin motioned to accept the nomination, Cliff 2nd, motion passed. Kristina sworn in as treasurer.

Old Business:

- * **Paving/street repairs/transportation plan** – Kristina informed council of the new bid from Forsgren and provided copies. Issues discussed. Council requested a list of street damages, Dan informed council he could provide a list but didn't have one immediately ready and that every street needs some sort of repair. Council inquired about the cost and that is unavailable at this time however the chip seal is estimated at \$50,000 with current oil costs. Ted suggested doing the repairs only at this time. Justin motioned to table, Cliff 2nd, motion passed.
- * **Parking Proposed Ordinance 227**– Violation section discussed. Cliff spoke with Marky's Supertow regarding cost to us for towing. No cost to us. Justin motioned we give 72 hours notice before towing and to use Marky's Supertow, Roxanne 2nd, motion passed.
- * **2022 Clean up day** – Cliff motioned to set clean up day for June 11th, Roxanne 2nd, motion passed.

New Business:

- * **Resolution 150** – Establishing pay schedule for city employees and council. Justin motioned to by pass the 3 meeting rule, Roxanne 2nd, motion passed. Justin read resolution by title and motioned to pass, Roxanne 2nd, motion passed.

- * **Discuss irrigation restriction due to drought** – Possible issues discussed – no action taken
- * **Budget hearing date** – Justin motioned to have hearing on August 10th, Cliff 2nd, motion passed.
- * **Purchase new flags** – Cliff motioned that there be a standing order, if a flag needs replaced, replace it, Roxanne 2nd, motion passed.
- * **Access Idaho/credit card processing** – Kristina provided copies of contract with Access Idaho for new card processing. Rate will be 3% of transaction with a \$2 minimum. Kristina also informed council that doxo, a pay all of your bills in one place service reached out and inquired if we wanted to put a link on our website. They do offer free bill pay if you enter payment as an ACH with your bank account and card charges are 3.5%. There is no contract with doxo but there is one with Access Idaho. Kristina is to inquire if it will be a problem to offer both services. Justin motioned to table until next meeting, Cliff 2nd, motion passed.
- * **Enforcement of Ordinance 214 (weeds and rubbish)** – Ed Goff came in and pointed out a couple of places that are getting out of hand and wants to know if there is anything he can do to help. Justin motioned to send certified letters to problem homes, Roxanne 2nd, motion passed.
- * **Discuss Attorney** – Kristina informed council Justin May is unavailable to assist us for the next several months so we need to look for a new attorney. She also informed the council that a bill was received after several months of not receiving one and there was a previous balance. She requested copies of the previous statements and in looking through the charges there is a huge charge for research of fine structure for ordinance and a records request that was questionable. Justin May stated he had experience in being a city attorney and it seems excessive to have that much research needed. Kristina explained her communications with him regarding the records request. Kristina provided copies of the statements to the council. Roxanne motioned to contact the attorney we were previously using, Justin 2nd, motion passed.
- * **Public Comment**
Roxanne stated she would like the kitchen project to be on the next agenda.
Ed Goff stated he knows an attorney and highly recommends her, will give Kristina contact info.
- * **Financial Statement**
Council reviewed the financial statement, Cliff motioned to pay the bills minus the questionable attorney bill, Justin 2nd, motion passed.

Executive Session:

Cliff motioned to enter executive session under article 72-406d, Justin 2nd, motion passed.
Cliff motioned to exit executive session, Justin 2nd, motion passed.

Cliff motioned to give Kristina a \$1 raise, Justin 2nd, motion passed.

Adjournment:

- * Cliff motioned to adjourn, Justin 2nd, motion passed. Meeting adjourned at 9:12 pm