



# Castleford City Council Agenda

## Regular Meeting Minutes

Date: June 10, 2025 7pm

Location: 300 Main Street – Castleford, Id

Meeting was called to order by Pansy Pettit Council President at 7:00p.m. Council members in attendance: Pansy Pettit, Jennifer Gray, Justin Clark, Che Walker, Cliff Lockhart via Telephone. City employees in attendance: Stacie Darrow, Kristina Scott, Victor Keen, Aaron Easterday, AJ Gray. Public in attendance: RaeAnn Bower, Kobi Bower, Jeanne Gaouette, Mona Lockhart, Stefanie Gingles, Bill Gingles, Timmie Fabela,

### Pledge of Allegiance

1. **Confirmation of Quorum:** Stacie established a quorum.
2. **Agenda Amendment: Add budget discussion to new business and remove executive session:** Jennifer motioned to amend the agenda this evening, adding budget to agenda and removing all executive sessions as they were accidentally left on agenda from last month, Justin 2<sup>nd</sup>, motion passed.
3. **Minutes from March 13, 2025, Council Meeting:** Clerk did not have copies of minutes ready, Che motioned to move approval of March 13, 2025 minutes to the end of this council meeting, Jennifer 2<sup>nds</sup>, motion passed. Minutes reviewed at the end of New Business, Che motions to approve the minutes for March 13, 2025, Jennifer 2<sup>nds</sup>, motion passed.
4. **Financial Statement / Monthly Bills:** Kristine gives report of financial and monthly bills, and request council approve moving forward with liens for delinquent accounts per City Code. Jennifer motioned to accept financials, pay monthly bills, and move forward with liens per city code, Justin 2<sup>nds</sup>, motion passed. After discussion of 5a Jennifer makes a motion to amend financials/monthly bills to include paying Mission/Delco, Che 2<sup>nds</sup>. Roll Call Vote: Pansy-Aye, Justin-Aye, Jennifer-Aye, Che-Aye. Motion passed.
5. **Old Business:**
  - a. **Mission/Delco Western updates: Report on invoice/bill/removal:** Cliff gives report on Mission/Delco explaining how credits and returns will be accepted. The most cost-effective choice is to terminate our contract with Mission/Delco, keeping all supplies/equipment along with keeping the 3-year subscription for monitoring. Justin motions to pay Mission/Delco \$15,630.50 with monthly bills, with Cliff calling Brandon McGee tomorrow to report on councils' decisions, Jennifer 2<sup>nd</sup>. Roll Call Vote: Pansy – Aye, Jennifer – Aye, Che – Aye, Justin – Aye.
  - b. **ACS update by Water Department:** Aaron and Victor report on the progress by ACS without new concerns the SCADA program in conjunction with ACD continues to move forward. (No action required)

**c. Comprehensive Plan Update:** Justin reports Dena Allred Superintendent of Castleford School District provided more information about Castleford School District. Forsgren will be updating the Comprehensive Plan with the information provided. We will need to have a Public Meeting prior to finalization. Che motions that we will have the Comprehensive Plan public meeting July 8, 2025 at 6pm.

**d. Report/Updates for Weeds/Ordinance No.228:** Che, Aaron and Victor give reports on weed compliance. The community is aware that drive-by inspection is occurring, and there appears to be more compliance and less issues following the city code. They will continue inspections and reports every 2 weeks. Clerk will issue warnings and letters as per city code for non-compliance. (No action required)

**e. Poplar Updates for Signs/Compliance:** Cliff reports he has completed visual inspection of signs on Poplar; he approves the new placement. Discussion with council and there are still people driving down the one-way the wrong way. Cliff states he will contact the County Sheriff if this continues. (No actions required)

## **6. New Business:**

**a. RaeAnn Bower:** RaeAnn Bower and Kobi Bower presented to council to request building 8-bedroom bunk house for their farm workers at 487 Elm , Lot 7 & 8 Block 19. There will be 2 bathroom/showers, 2 laundry rooms, and communal living room and kitchen. Plans were provided for review. Community members: Mona Lockhart, Jeanne Gaouette, Stefanie and Bill Gingles, and Timmie Fabela voice concerns to council for: Noise control, parking, property upkeep/cleanliness. All public comment was against building being authorized. The public in attendance were all present to voice that they are not interested in having migrant worker housing. After much discussion and the need to reference Castleford's Planning and Zoning Policies Che motions to table the decision of authorizing any construction to 487 Elm, Lot 7 & 8 block 19 until next month's meeting, Justin 2nds, motion passed.

**b. Discussion on Ordinance discussion for Fences/Building Porches, etc.:** The Council discussed briefly on how the city code addresses building fences, replacing fences, adding porches, and outbuildings and what rules our city code has at this time. Justin makes the motion to table this topic, with the Planning and Zoning addressing at a future work session with date undecided, Pansy 2nds, motion passed.

**c. Discussion on Planning and Zoning to address Trailer Homes :** Cliff mentions that we need to update current city code to limit what year of trailers homes can be placed on property. Recommending a change to current city code to limit any trailer older than 25 years being allowed

placement. Jennifer makes the motion to table this topic, with the Planning and Zoning addressing at a future work session with date undecided, Justin 2nds, motion passed.

**d. TFCC Meeting June 26, 2025:** Jennifer reports she is willing to attend the Twin Falls City-County meeting where they will discuss the 250<sup>th</sup> Celebration and planned events. . Clerk will RSVP by June 13, 2025 for Jennifer to attend. (No action required)

**e. Budget Discussion FY2026:** Kristina provided copies for FY2026 Budget for council's review. The council agreed more time was needed to review and accept. Jennifer motions to have a special meeting July 15, 2025 at 6pm to discuss and approve Budget for FY2026, Justin 2nds, motion passed.

**7. Discussion/Concerns for future agenda:** No concerns

**8. Public Comment:** Jeanne Gaouette voices that she does not support a rate increase for FY2026

**9. Adjournment:** Pansy motions to adjourn meeting, Che 2nds, motion passed.

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Stacie Darrow, City Clerk

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Approved on