

**City of Castleford
Council Meeting
July 21st, 2021**

Meeting was called to order at 7:00 pm by Mayor Dan Howard. Those in attendance were as follows Dan Howard, Roxanne Stiegemeier, Cliff Lockhart, Justin Clark, Melissa Inchausti, Kristina Scott
Public: Victor Keen

- * Kristina established a quorum of the City Council.
- * Minutes from the July 7th, 2021 meeting read silently by council members, Justin motioned to approve minutes and Roxanne 2nd, motion passed

Public Budget Hearing - Melissa presented the budget to the council and made available copies to the public, no public objections were made. Cliff motioned to accept the budget as written, Justin 2nd, motion passed.

Ervina Covcic – Region IV development

Ervina came to pass along information to the council regarding current events and offered assistance in the future on any projects that may come up.

Old Business:

- **Condemnable properties/safety concerns** - Kristina informed council she has sent letters to 2 property owners regarding the safety issues with their properties, letters were sent via regular mail as well as certified. Discussed the property with an open foundation and what our course of action should be. Cliff motioned to have Kristina draft a letter to the property owner, Justin 2nd, motion passed.
- * **Main St businesses – road blockage issue** – Kristina informed council she has been unable to find anything surrounding the previous issue with Jerry. Kristina and Melissa have both looked for the ordinance that states anything about unlicensed vehicles and have been unsuccessful. Discussed researching county laws and surrounding city ordinances. Justin motioned to table until further research can be done, Cliff 2nd, motion passed.
- * **Broadband project – update** – Kristina informed council of the lapse in deadline and the fact we were unable to gather enough information to apply at this time. There is a future grant coming available we can readdress then. Roxanne and Cliff stated they themselves are unsure as to whether or not they want to grant the easement to put the fiber to their homes and that several community members they have spoken to express the same feeling. Cliff stated in previous discussions a tower was discussed and he doesn't understand why we aren't going that route. There is an existing memorandum of understanding with Whitecloud Communications that we will partner with them for upcoming grants, if they are unwilling to pursue a tower instead we may want to exit that agreement. Kristina is to contact the attorney and see if there is a way out of the memorandum. Safelink has expressed interest in installing a tower previously so that may be the route we want to go. No motions made.
- * **Collections Company** – As requested Kristina called around to local collection companies and has only received one call back. They charge 30% for collection services. In discussion he asked how much we previously paid and she let him know we did not pay, the fees were passed along to the debtor. He stated he knew there is a statute for counties like that but he was unaware if it existed for cities or not but if it did he would do the same thing for us. Advised me to contact our city attorney and inquire. No motions made.
- * **Property line – easement** Kristina informed council she has still not received anything from the attorney however she spoke with his paralegal and we will have something by next meeting.

- * **Noise Ordinance** – Kristina informed the council that after further research ordinance #3 is in fact the only ordinance about noise. Council discussed the need to create a new one. Topics that need to be covered include: dogs, music, loud cars, fireworks. Kristina is to research surrounding town ordinances and draw up a draft for next meeting.

New Business:

- * **Meeting Schedule** – Dan approached the council regarding the existing 2 meeting a month schedule. Council discussed and decided there is no longer a need for 2 meetings a month. Cliff motioned council meetings be reduced to one meeting a month to be held on the 2nd Wednesday of the month, effective immediately, Justin 2nd, motion passed.

- * **Public Comment**

- * No public comment

- * **Financial Statement**

No action taken

Executive Session: Justin motioned to enter executive session under statute 72-206f, Roxanne 2nd, motion passed. Cliff motioned to exit executive session, Roxanne 2nd, motion passed.

Cliff motioned we move forward with sending letter to concerned party, Roxanne 2nd, motion passed.

Adjournment:

- * Cliff motioned to adjourn, Justin 2nd, motion passed. Meeting adjourned at 8:10 pm

Kristina Scott

Approved on