

**City of Castleford  
Council Meeting  
March 3rd, 2021**

Meeting was called to order at 7:05 pm by Mayor Dan Howard. Those in attendance were as follows Dan Howard, Roxanne Stiegemeier, Cliff Lockhart, Justin Clark, Pansy Pettit, and Melissa Inchausti. Public: Victor Keen, Timmy Fabela, Jaime McCreery, and Bernice McCreery.

- \* Melissa Inchausti established a quorum of the City Council.
- \* Minutes from the February 17<sup>th</sup>, 2021 meeting approved

**Old Business:**

- \* **Jamie McCreery:** Asking to put water and sewer hook ups on his two lots on Elm St. to hook up a personal camp trailer for right now and possibly be able to have an RV Park in there in the future. Council asked him to bring in a plan with the information in to present to the council. City will check on the zoning and what would need to be done and need to check on what it would do to our city sewer lagoon. Talked about restrictions and issues.
- \* **Comprehensive Plan:** Changes proposed-get rid of the business names, add a map, update costs of services, Nurse practitioner, and update school information.
- \* **RFP for City Attorney:** Talked about the changes that need to be made, don't need attorney at every meeting maybe once per quarter or as requested, strike sentence for the amount of hours guaranteed
- \* **City Hall Meals:** Cliff is working on the refrigerator, we have a stove and some cabinets and a dishwasher. We need to get a volunteer to go through the Food Server Class. Cliff is in the process of getting items needed for kitchen. Possibly getting a sponser to cover the food server class.
- \* **Roxanne's letter for asking for memorabilia-**Would like to post it to Facebook and send it to some.

**New Business:**

- \* **Community Clean-up Day:** We are doing the clean-up day this year, put trash containers inside the city yard gates. Cliff motioned to do Clean-up day on May 8<sup>th</sup>, 2021. Roxanne 2<sup>nd</sup> motion passed all yes.
- \* **Reviewing Attorney consult for road agreement:** Discussed the road use agreement and what Nathan Fowler discussed in the consult. Hollister used a permit for overweight vehicles, if we were to use a permit it would cover all of the overweight vehicles using city roads. Maybe leave the school and garbage truck out of the permit. Look up our right of way limitations on the road to the lagoons. Asked if Nathan Fowler is interested in being the city attorney and maybe hire him instead of posting. Invite Nathan Fowler to interview and talk about the permit.
- \* **Project Facelift-** Reviewed timing and projects entered.
- \* **C&T Repair Shop bill:** Discussed the deactivation of his account.
- \* **Discussed having more hours in our office and hours for the clerk:** Roxanne expressed the possibility of a back-up clerk still to fill the hours, might not need the extra hours.
- \* **Open house for the City Hall:** Need to plan a day
- \* **Lawn mower donated:** Pansy motioned to allow Victor to try to get a quote on fixing it. Cliff 2<sup>nd</sup> motion passed.
- \* **Arbor day Grant:** Lottery style grant-put in for it.
- \* **Dog complaints:** Need to give a ticket to the dog owner. Door tag people with dogs running at large.

**Public Comment:**

- \* **None**

**Financial Statement:**

- \* Financial statement, Presented Bills for Payment Pansy motioned to pay the bills, Roxanne 2<sup>nd</sup>, motion passed

**Executive Session**

- \* **Entered**-Cliff motioned to open executive session, Roxanne 2<sup>nd</sup> motion passed
- \* **Closed**- Cliff motioned to close session and Roxanne 2<sup>nd</sup>, Motion passed

**Adjournment:**

- \* Pansy made the motion to adjourn the meeting, Cliff 2<sup>nd</sup>, motion passed, meeting called at 8:45 pm.

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Melissa Inchausti

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Approved on