

**City of Castleford  
Council Meeting  
June 23rd, 2021**

Meeting was called to order at 7:01 pm by Mayor Dan Howard. Those in attendance were as follows Dan Howard, Roxanne Stiegemeier, Pansy Pettit, Cliff Lockhart, Melissa Inchausti, and Kristina Scott. Public: Victor Keen, John Martin CPA, Jaylene Tapia

- \* Kristina Scott established a quorum of the City Council.
- \* Minutes from the May June 23rd, 2021 meeting read silently by council members, Pansy motioned to approve minutes and Roxanne 2<sup>nd</sup>, motion passed

**Executive Session:**

\* **Executive Session entered**

Cliff motioned to enter executive session under code 72-206F Pansy 2<sup>nd</sup>, motion passed.  
Roxanne motioned to exit, Pansy 2<sup>nd</sup>, motion passed.

**Special Guest – Whitecloud Communications**

- \* **Broadband Grant Available** – Eric Smallwood came to discuss the availability of a grant to run fiber optics throughout Castleford to provide better internet. He estimates the cost will be around \$750,000 and feels like we have a great chance at getting this grant. Informed us we need to get letters from the school as well as local business owners and speed tests from citizen's wifi. Roxanne volunteered to go around and collect this info. There is a 2<sup>nd</sup> grant coming available in the near future if we don't get this one we will be ready to apply for the next one. Pansy motioned to move forward with application of this grant, Roxanne 2<sup>nd</sup>, motion passed.

**Jaylene Tapia – requesting special payment arrangement**

- Jaylene presented her argument to the council requesting the ability to turn the water on before the entire bill is paid. Council discussed and agreed to allow them to pay \$200 additional funds on top of the current month's bill, whatever that may be. Bill will be paid in installments, one by the 5<sup>th</sup> and the 2<sup>nd</sup> by the 20<sup>th</sup> of the month. It is also agreed that if they miss a payment at any time the water will be turned off until the entire bill is paid. Jaylene and her sister Dawn are to come into the office next week to sign a contract. Kristina will contact them when it is ready. Cliff motioned to allow the water to be turned on with the preceding notarized contract in place, Roxanne 2<sup>nd</sup>, motion passed. Reason for notarization discussed as we do not have immediate access to a notary at this time. Kristina asked if we could take copies of driver's license in lieu. Cliff motioned to remove the notary requirement for contract, Pansy 2<sup>nd</sup>, motion passed.

**Old Business:**

- \* **Road Use Agreement/permit-** Ability/Inability to enforce was discussed. Pansy stated she didn't want to finalize until Justin could be present as well. Pansy motioned to table until Justin was present, Cliff 2<sup>nd</sup>, motion passed.
- \* **Condemnable Properties-** Pansy shared information she gathered regarding condemning/safety issues of properties. Kristina informed the council she spoke with the building inspector again and he would like to come out and directly answer everyone's questions. Discussion of the need to adopt new ordinances to specify what is acceptable and not acceptable. Kristina is to call inspector and request his presence at the next meeting. Council would like to show him the buildings in question, Victor volunteered to take him around prior to meeting. No motions made.

- \* **Digline/Idaho Power Incident** – Victor updated the council that he called and spoke with the division of building safety. He was informed the case is closed and we will not be fined. Victor is to do an online training regarding digging. No motions made.
- \* **Arbor Day** – Kristina informed the council that there were additional requirements for the city to receive the grant money. It was decided that the tree purchased was for the memory of Justin's Grandpa who generously donated the Gator to the city. Cliff motioned we don't apply for the grant money and leave everything as it is. Pansy 2<sup>nd</sup>, motion passed.
- \* **New Business:**
  - \* **Main St. road blockages** – tabled until we can discuss with inspector
  - \* **160 Maple St. – Meryle Lynn Paxman** - Tenant is not keeping property up. Tenant has received several warnings from us and has called and stated he will be getting it done, yet still hasn't. There is some question as to who and how to contact the owner of the property. Pansy motioned that we give tenant until Monday to take care of it or the city will and he will be billed for labor. Roxanne 2<sup>nd</sup>, motion passed.
  - \* **ARPA – NEU funds application** - Kristina informed the council of the availability of these funds and that there are specific limitations to the use of the money as well as an immediate deadline for application. She emailed Nathan requesting he look at it and advise us as to what we can spend it on, has not heard back yet. Pansy motioned we move forward with application for these funds, Cliff 2<sup>nd</sup>, motion passed.
  - \* **Public Comment:**
    - \* Roxanne would like to discuss noise ordinance at next meeting.
    - \* Kristina informed the council she is considering starting an ice cream truck and would like to know what requirements the city has for such. Melissa stated a city business license is required and Pansy stated they would need to see State of Idaho business license and DBA if needed.

**Adjournment:**

- \* Pansy motioned to adjourn, Cliff 2<sup>nd</sup>, motion passed. Meeting adjourned at 8:35 pm

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Kristina Scott

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Approved on