

**City of Castleford
Council Meeting
October 7th, 2020**

Meeting was called to order at 7:30 pm by Mayor Dan Howard. Those in attendance were as follows Pansy Pettit, Dan Howard, Roxanne Stiegemeier, Susi Runyan and Victor Keen.

Public: Timmy Fabela, Joy Barinaga

Special Guest: Don Graybeal, Brent Rienke, Ervina Covcic

On the phone: Justin Clark

Before meeting was called to order:

Ervina Covcic: Ervina works with the Rural Communities they provide different resources for small businesses. They provide small loans and grants to help out businesses, they also do marketing to boost the businesses. She presented the council with a flyer of virtual classes to help with marketing and web designs, she will be contacting Susi to try help boosting the website and media outlets.

Joy Barinaga: Joy came to meeting to talk to the council about getting an easement granted to use bellfluer street. Joy would like to get an easement so that there are no future problems with the city and the Baranagas. If she is granted the easement she would also like there to be another road they may use if bellfluer needs to be worked on. Council will talk about all the options on a later date and contact Joy once they have made a decision.

Don Graybeal: Don came to speak with the council on behalf of Men's Club he let the council know that all that needs done is that we need to have the rooms as they were when the city moved into the building and they had a 60 day notice that Susi gave to them. Pansy said thank you on behalf of the council to him and the Men's club of for letting the city use the building for so many years.

Brent Reinke: Brent came out to inform the council of open houses for the new planning and zoning plans along with the comprehensive plan, there are two in house open meeting and a virtual open meeting, and once they have it mapped out the commissioners will send out a formal agenda. Shannon will contact Susi about setting up a meeting for the Commissioners to speak with a member or members of the council.

- * Susana established a quorum of the City Council.
- * Minutes from the September 9th, 2020 meeting were read and were approved.

Old Business:

- * **Ordinance #207:** Tabled for 2nd meeting in October
- * **Ordinance #3:** Tabled for 2nd meeting in October
- * **City Accountant:** Susi let the council know that she was still waiting on getting contacted she will be calling and speaking the ones she sent letters to on Monday.

New Business:

- * **Time- Off:** Susi request for October 30th off, Pansy will be coming in to cover for her in the office. Roxanne moved that Susi have October 30th off and Pansy come in to cover for her. Pansy 2nd. Roxanne- Yes, Pansy- Yes. Motion passed.
- * **Parking Trailer:** Domingo Moreno would like to park a trailer on his empty lot on Elm Street, he was not present so council tabled the subject until he can come to a meeting.
- * **Temporary Use of Mobile Home:** Roxanne's neighbors have family members living with them until their home is built so they are living in a camper on their property and they would like to get approval from the city to be able to stay in the camper until their home is finished. Pansy moved to grant temporary permission to live in the camper and if they are still needing to live there in six months than they need to come in and request and extension with the council. Roxanne 2nd. Pansy- yes, Roxanne- yes. Motion passed.
- * **Back Ups:** Council would like to see about getting a backup for Susi. Pansy would like Susi to talk to the school about getting one of the students to become her back up. Susi will speak with Deanna Allread.

- * **Moms Café:** There is a bill due and Susi would like to know that the council would like to do about the bill. Roxanne moved to pardon the amount due, Pansy 2nd. Roxanne- Yes, Pansy- Yes. Motion passed.
- * **Curtis's Mechanic Shop Bill:** Curtis owes on his mechanic shop but he is willing to give the council the tables in the café and Roxanne would like to pardon part of his bill for the tables. Pansy would like to look at the tables before they vote. Issue is tabled until next meeting
- * **Two Meetings:** Council members would like to have two meeting year round so that the meeting don't run to long also so that the issues at hand stay fresh in their minds. Roxanne moved to have two meeting a month year round, Pansy 2nd. Roxanne- yes, Pansy- yes. Motion passed.
- * **Trunk or Treat:** Racheal Puschel and Susi would like to have a trunk or treat at the community center this year so that those who have children can have a safe Halloween for them, Pansy thought it was a great idea. Roxanne is not very big into the holiday they are ok with helping out but do not want to be involved Susi will get it all set up with Racheal. Pansy moved that the council donate \$50 in candy to the even, Roxanne 2nd. Roxanne- Yes, Pansy- Yes. Motion passed.

Public Comment:

- * **No public comment**

Financial Statement:

- * After a review of the presented bills, Pansy moved to pay the bills, Roxanne 2nd. Roxanne- yes, Pansy-yes. Motion passed.

Adjournment:

- * Roxanne made the motion to adjourn the meeting, Pansy 2nd it, meeting called at 8:19 pm.

Susana Runyan

Approved on