



Castleford City Council Agenda

Regular Meeting - Minutes

Date: September 9, 2025 7pm

Location: 300 Main Street – Castleford, Id

Meeting was called to order by Pansy Pettit at 7pm followed by Pledge of Allegiance. Council members in attendance: Cliff Lockhart via telephone, Pansy Pettit, Che Walker, Jennifer Gray. City employees in attendance: Stacie Darrow, Kristina Scott, Victor Keen, Aaron Easterday. Public in attendance: Juan and Spouse w/Del Rio Construction for Domingo Moreno, Rick Mitton, Cheryl Sample, Jeanne Gouette

Quorum: Established by Stacie Darrow

Agenda Accepted: Pansy motions to accept the agenda without change, Jen 2nds, motions passed.

Public Hearing for Amendment to FY2025 budget: Pansy opens for comments at 7:01pm, No comments, Pansy closed public hearing at 7:02pm

Old Business

Consideration/appointment of new council member for open council seat: No action

Rates Committee discussion & update: Stacie Darrow updates council on behalf of Curt Harkins. Rates committee will consist of: Curt Harkins, Herb Runyan, Pansy Runyan and Carlos. They will be working on setting their first committee meeting to review information and discuss ideas: No action

New Business

Juan w/Del Rio Const. on behalf of Domingo Moreno: Presents requesting authorization of new construction, and renovations/upgrades to 254 Main St. Propose renovating the front of the building for commercial use with possible housing in the back. No official plans are presented. Council has to research Planning & Zoning on single-family home being allowed on Main Street. Council recommends coming back with "Plans". No action

Rick Mitton on behalf of Brian Mitton: Request made to build a shop on residential property of 160 Maple Street. Presented plans/drawing. Che motions to authorize building of shop on residential property owned by Brian Mitton at 160 Maple Steet if shop complies with Castleford Planning & Zoning. Clerk to send letter of approval, allowing resident to acquire relevant permits from Twin Falls County. Jenn 2nds. motion Passed.

Concerns related to 148 Maple: Discussion completed. Jen motions a letter be sent referencing Violation of City Ordinances and timeline to address. Che 2nds, Vote: Motion Passed.

Ord. No 239 bypass 3-Reading Law: Jen motions to bypass the 3-Reading Law with Ord. No 239 to be read by title only, Che 2nds, Roll Call Vote: Jen – Aye, Pansy – Aye, Che – Aye, motion passed

Ord. No.239 Amended Budget FY2025: Jen motions to accept Ordinance No.239, Pansy 2nd, Roll Call Vote: Jen – Aye, Pansy – Aye, Che – Aye, motion passed

Ord. No.240 bypass 3-Reading Law: Jen motions to bypass the 3-Reading Law with Ord. No 240 to be read by title only, Pansy 2nds, Roll Call Vote: Jen – Aye, Pansy – Aye, Che – Aye, motion passed

Ord. No.240-Establishing the Mayor & Council Salaries: Jen motions to accept Ordinance No.240 decreasing Mayor & Council Salaries, Che 2nds, Roll Call Vote: Jen – Aye, Pansy – Aye, Che – Aye, motion passed

Resolution No.166 Establishing Fee for Garbage Collection: Jenn motions to accept Resolution No.166, Che 2nds, Roll Call Vote: Jen – Aye, Pansy – Aye, Che – Aye, motion passed

ICCTFOA Conference: Discussion complete. Pansy motions to send Kristina and Stacie to ICCTFOA Conference September 23-25,2025, Jen 2nds, motion passed. Che motions to close City Hall office in their absence, Jenn 2nds, motion passed.

Consent Agenda: Pansy motions to accept the Consent Agenda, Jen 2nds, Roll Call Vote: Jen – Aye, Pansy – Aye, Che – Aye, motion passed

City Council Discussion for Future Agenda Needs: Cliff gave updates on 400 Main St property purchased by the school. TF County Sherrif department has plans for training activities in the next week or 2. Training could include: Flash bombs, tear gas, SWAT team, then a controlled burn by Fire Department. Jen requested to reconsider allowing the controlled burn as the last controlled burn was difficult on herself and other residents due to intense smoke all day. Controlled burn to be added to next Agenda.

Jen is interested in the city having recycling bins. There was a discussion about how this was completed in the past and the expense became to great for the city.

Public comment: None

Adjourn Meeting: Mayor Lockhart request motion to adjourn. Che motions to adjourn, Pansy 2nds, All – Aye. Meeting adjourned at 7:45 p.m.

Stacie Darrow, City Clerk

Approved on