



**City of Castleford
Council Meeting
October 13th, 2021**

Meeting was called to order at 7:00 pm by Mayor Dan Howard. Those in attendance were as follows Dan Howard, Roxanne Stiegemeier, Justin Clark, Pansy Pettit, Kristina Scott
Public: Victor Keen, Mr. & Mrs. Ed Goff, Mr. & Mrs. Brian Davis, Rachel Puschel.

- * Kristina established a quorum of the City Council.
- * Minutes from the September 8th, 2021 meeting read silently by council members, Justin motioned to approve minutes, Pansy 2nd, motion passed

Special Guest – Rachel Puschel – Trunk or Treat

Rachel approached the council regarding having a trunk or treat again this year
On October 31st, 2021 from 5-8. Pansy motioned to approve the activity and
Sponsor \$100 to purchase candy. Roxanne 2nd, motion passed.

Special Guest – Danielle Switzer-Rodriguez – did not show up

Old Business:

- * **Condemnable properties/safety concerns** - Kristina informed council that Andrew Havens the building inspector has been unable to produce his reports due to the county computer issues. Unable to move forward at this time.
- * **Main St businesses – road blockage issue** – Kristina supplied council with examples of ordinances from surrounding cities as requested. Also informed council that city ordinances override county in regards to Main St. Pansy motioned to table so council may review documents supplied, Roxanne 2nd, motion passed.
- * **Noise Ordinance** – Proposed ordinance has been approved by attorney. Kristina pointed out that no fines were added on the original ordinance however before it went to the attorney she added wording for it and threw in some numbers. Pansy motioned to have the fine schedule as follows : 1st offense – receive a warning, 2nd offense - \$50 fine, 3rd offense - \$100 fine, 4th offense and all further offense of the same nature \$250, Justin 2nd, motion passed.
Roxanne motioned to pass the new noise ordinance in its entirety with the fee changes. Pansy 2nd, motion passed.
- * **Property line issue/easement** – Kristina informed council she had instructed the attorney to send the letter with a 60 day deadline to move the fence however have received no further communication regarding the matter from the attorney. Kristina informed council there is a new attorney involved as Nathan has started his own firm. Thinking this has been lost in transition. Kristina to follow up and set up a meeting with the new attorney for council to get acquainted.
- * **Aggressive/Vicious Dogs** – Kristina provided copies of several surrounding cities vicious dog ordinance. Pansy motioned to table for council to review documents provided. Justin 2nd, motion passed.
- * **Water facility issues & updates** – Victor informed the council that the new HMI has been installed and grant funds apply. The inspection of the cell was received back and the charge to refurbish old cell is \$4300 and cost for a new one is \$5500. Justin motioned to purchase a new cell, Pansy 2nd, motion passed.

- * **Paint front of building** – We are out of nice days this year, there is interest from the school for some students to do community service and help with the project. Roxanne motioned to table until spring, Justin 2nd, motion passed.
- * **Oil in trap** – Victor informed council he contacted the DEQ and there is no way to know who did it for sure. Under their advisement, if it happens again, a full investigation needs to be done. Justin motioned we send a letter to all possible offenders requesting notification when they plan to clean their sumps so we can work together to prevent this from happening again, Roxanne 2nd, motion passed.

* **New Business:**

- * **Citizens living in motorhome** – Ed Goff noticed this on the agenda and came to meeting as he is living in his motorhome. Council inquired how long he plans to be in his motorhome, he stated he is unsure however it shouldn't be too long. Requested 6 months for now while he finishes building his apartment in his shop. Roxanne motioned to allow him to live in his motorhome for 6 months and if needed come back to council for extension, Pansy 2nd, motion passed.
- * **Winter rates** – Roxanne motioned to start winter rates as of next billing cycle, Justin 2nd, motion passed.
- * **Kristina Scott employee review** – To be done in executive session.
- * **Deputy Clerk** – Kristina approached council about hiring a deputy clerk. There is a need because there is no one to cover if she happens to get sick and or need a day off for any reason. Her daughter is also currently stationed in Germany and if and when she has a child she intends to go to Germany for a period of time and there needs to be someone who can cover. Council requested Kristina put together a job description/posting for next meeting.
- * **Public Comment**
- * Charlene Davis came inquiring if there is anything she can do through us regarding other people parking vehicles on her property. She was informed that we are working on updating ordinances and that issue is on the list.
- * **Financial Statement**
Kristina presented the monthly bills and provided a copy of the current financial statement to all council members. Pansy motioned to pay the bills, Roxanne 2nd, motion passed.

Executive Session:

Roxanne motioned to enter executive session under statute 72-206j as well as, 72-206d Justin 2nd, motion passed.

Roxanne motioned to exit executive session, Pansy 2nd, motion passed.

Roxanne motioned to give Kristina a \$0.50 raise, Pansy 2nd motion passed.

Adjournment:

- * Roxanne motioned to adjourn, Pansy 2nd, motion passed. Meeting adjourned at 8:05 pm

Kristina Scott

Approved on