



**City of Castleford  
Council Meeting  
December 8th, 2021**

Meeting was called to order at 6:55 pm by Mayor Dan Howard. Those in attendance were as follows  
Dan Howard, Roxanne Stiegemeier, Justin Clark, Cliff Lockhart, Kristina Scott

Public: Victor Keen, Ed Goff, Chris Harmison

- \* Kristina established a quorum of the City Council.
- \* Minutes from the November 10<sup>th</sup>, and special meeting on November 18<sup>th</sup> were read silently by council members, Justin motioned to approve minutes with one small change, Cliff 2<sup>nd</sup>, motion passed

**Special Guest:** Chris Harmison with EHM engineers presented issues with existing property lines in the city, suggested we find the corner stones at a few of the intersections to get resolved. Cliff motioned to get bids for locating the stones, Justin 2<sup>nd</sup>, motion passed.

**Old Business:**

- \* **Noise Ordinance** – Kristina informed council the attorney would like to attend a meeting in person to discuss the ordinance draft.
- \* **Property line issue/easement** – Attorney would like to discuss this in person as well. Justin motioned to table both topics until after meeting with the attorney, Roxanne 2<sup>nd</sup>, motion passed.
- \* **Main St business appearance/safety issues/junk** – Kristina informed council that she couldn't find anything with the EPA or the county regarding these issues. Copies of surrounding town's ordinances regarding the issues were provided. Justin motioned to table so council may further review documents supplied, Roxanne 2<sup>nd</sup>, motion passed.
- \* **Main St Parking/ Road Blockage** – Justin motioned to table for now, Roxanne 2<sup>nd</sup>, motion passed.
- \* **Aggressive/Vicious Dogs** – Kristina spoke with attorney regarding this matter and provided a copy of the state statute to him for review. Justin motioned to table for discussion with attorney, Roxanne 2<sup>nd</sup>, motion passed.
- \* **Code Enforcement Officer needed** – Justin motioned to post the job listing in the Buhl Herald with a closing date of January 10<sup>th</sup> 2022, Roxanne 2<sup>nd</sup>, motion passed.
- \* **Water facility issues & updates** – A light is needed for the front of the water office, Justin motioned to purchase a light, Cliff 2<sup>nd</sup>, motion passed. The broken fire hydrant is worse than anticipated, council has already voted to fix it, simply an update.
- \* **Building Improvements** – Victor wanted to know what color metal he should order for the front of the building, council decided to let him decide. New lights are needed as the existing ones allow birds to sit on them and they defecate all over the benches. Justin motioned to purchase lights that will prevent this, Cliff 2<sup>nd</sup>, motion passed.
- \* **Vacant council seat** – still no interest expressed from anyone for filling the vacant seat. Kristina is to post signs around town to let everyone know that there is a vacant seat and someone is needed to serve.

\* **New Business:**

- \* **Utility Billing Policy** – it was discovered the current policy was not passed as a resolution, copies of current policy were provided to council for review for next meeting. Draft of Resolution 148 presented to council for review. Cliff motioned to pass Resolution 148 officially setting current water rates, Justin 2<sup>nd</sup>, motion passed.

\* **Public Comment**

- \* Ed Goff offered volunteer services for anything the city may need that he can help with.
- \* Cliff brought up the fact Pansy is done serving and a thank you gift would be appropriate. Roxanne motioned we send Pansy a \$50 bouquet and a thank you card, Cliff 2<sup>nd</sup>, motion passed.
- \* Kristina handed out copies of the transportation plan bid received from Forsgren for review for a future meeting as it was received too late to make it on the agenda.
- \* **Financial Statement**  
Kristina presented the monthly bills and provided a copy of the current financial statement to all council members. Pansy motioned to pay the bills, Cliff 2<sup>nd</sup>, motion passed.

**Executive Session:**

- Cliff motioned to enter under 72-406(d)&(f), Justin 2<sup>nd</sup>, motion passed.
- Roxanne motioned to exit, Cliff 2<sup>nd</sup>, motion passed.
- Cliff motioned to send delinquent account to collections, Roxanne 2<sup>nd</sup>, motion passed.

**Adjournment:**

- \* Cliff motioned to adjourn, Roxanne 2<sup>nd</sup>, motion passed. Meeting adjourned at 8:47 pm

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Kristina Scott

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Approved on