

**City of Castleford
Special Council Meeting
December 23rd, 2020**

Meeting was called to order at 9:00 am by Mayor Dan Howard. Those in attendance were as follows Cliff Lockhart, Roxanne Stiegemeier, Justin Clark, Pansy Pettit, and Melissa Inchausti.

Public: None in attendance

Before meeting was called to order: Clerk Melissa Inchausti updated everyone that the Martin Cpa office was hired to do the audit and she will contact and introduce herself and keep the audit information flowing.

- * Melissa Inchausti established a quorum of the City Council.

Old Business:

New Business:

- * **New City Clerk Bank access:** Need to contact bank and get Susana Runyan removed from bank account and add Melissa Inchausti as a signer and card holder, as soon as possible. Pansy Pettit motion to remove Susana Runyan from bank and add Melissa Inchausti as soon as possible. Justin Clark seconded motion. Vote Pansy-Yes, Justin-Yes, Roxanne-Yes, Cliff Lockhart-Yes

Adjournment:

- * Roxanne made the motion to adjourn the meeting, Pansy Pettit 2nd it, meeting was called at 9:25 am.

Melissa Inchausti

Approved on