

**City of Castleford
Council Meeting
May 14th, 2024**

Meeting was called to order at 7:01pm by President of the Council, Pansy Pettit. Those in attendance were as follows: Pansy Pettit, Justin Clark, Timmie Fabela, Sadie Austin, Jane Bantea, Kristina Scott. Public: Victor Keen, Bryan Edwards, Mariah Fowler, Jay Martin, Dan Hawkins, Cheryl Viola.

1. **Opening of meeting, and establishment of Quorum-** Jane established a quorum of the City Council.
2. **Minutes from April 9th and April 16th, 2024 meetings-** Justin motions to approve the minutes from April 9th and 16th's meetings, Sadie 2nd, motion passed.
3. **Rajan Zed, President of the Universal Society of Hinduism-** Rajan was not present.
4. **Bryan Edwards – Discuss Options for School's Irrigation Well-** Bryan stated that he has been investigating using the school's well for outside watering and asked the council if the city would consider paying for the pumps/piping for the well. Bryan will check with the Idaho Water Resource Board to see if the well is able to be used, then obtain a few quotes for work/materials, then present them to the council for consideration. No action taken.
5. **Terry Edson – Driving Simulator for Public Use-** Terry was not present, no action taken.
6. **Mariah Fowler of Forsgren – Introduction to Council and Discuss Comprehensive Plan-** Mariah and Jay presented to the council their findings at the meeting they had with the council about what they'd like to include in the Transportation Plan. Mariah states she will compile a public survey for the clerk to distribute with next month's bills. She also states that the contract currently has a deadline for August 13th, 2024, and asked if we'd like to adhere to it or be more flexible. Justin motions to be flexible with the August 13th deadline, Timmie 2nd, motion passed.
7. **Dan Hawkins of Core&Main – Quotes for Remote Water Meter Reading-** Dan went over quotes for remote meter reading software with the council. He states he will redraft the quote for going with straight cellular software and send it to the clerk. No action taken.
8. **Cheryl Viola of REDS-** Cheryl wanted to introduce herself to the council and see the wants and needs of the city. Cheryl requests a REDS support letter, signed by the mayor and 3 top projects for the city. Justin motions to send the support letter to REDS, Sadie 2nd motion passed.
9. **Old Business:**
 - a. **Review and Approval of Ordinance NO.233 – Utility Billing & Procedure-** Justin motions to bypass the 3-reading law, Timmie 2nd, motion passed. Timmie read Ordinance NO.233's title, in full. Justin motions to approve Ordinance NO.233, Timmie 2nd, motion passed.
 - b. **Budget Topics for FY2025 – Discuss Upcoming Projects-** Kristina notified the council that the budget is not self-sustaining. She states with a \$30.00 utility bill increase, the city would still fall \$20,000.00 under budget. She suggests the city looks at increasing rates of the utility bills, cutting back on some hours in the water department, and switching banks for savings. Justin motions to have First Federal present options at June's meeting, Sadie 2nd, motion passed. Justin motions to schedule a Public Hearing for Utility Bill Increase for \$30.00 for June's meeting, Pansy 2nd, motion passed. Clerk to mail public hearing notice with next billing cycle.
 - c. **Ordinance No.232 Dogs – Review Draft-** The Ordinance was reviewed, and it was suggested that all fees be put into Resolution. Justin motioned to table, Sadie 2nd, motion passed.
 - d. **Employee Scheduling – Discuss-** Justin motions to table, Sadie 2nd, motion passed.
 - e. **Electronic Timesheets for Employees – Discuss Options-** Justin motions to table, Sadie 2nd, motion passed.
 - f. **Alley Repairs – Review Quote-** Justin motions to table until we have an assessment of what areas of the alley need repair, Pansy 2nd, motion passed.

10. New Business:

a. Chickens and Rabbits within the City – Discuss Solutions- The council discussed the issue of roosters and rabbits within the city. Justin motions to send Certified Letters to all known residents who are in violation, stating that the council will be discussing the issues and invite them to come to the next council meeting, Timmie 2nd, motion passed.

b. Zoning Map – Discuss Options for Hiring Engineers- Justin motions to table, Sadie 2nd, motion passed. Clerk will contact Twin Falls County Assessor to see what they have on file for Castleford.

c. Irrigation Assessment – Discuss Current State of Irrigation System- The council reviewed the irrigation system assessment conducted by the city. Pansy motions to table for reviewing the information, Justin 2nd, motion passed.

d. Clean-Up Day 2024 – Discuss Options- Jane presented findings from the County regarding Castleford's scheduled Clean Up Day for 2024; which the city was unaware had just passed. Justin motions to table Clean Up Day this year and obtain vouchers for residents before Johnny Horizon Day, 2025, Sadie 2nd, motion passed.

e. Weed Inspections – Discuss Scheduling for Drive-Arounds- Pansy motions to have Victor and/or Aaron do the weed assessments for the city, Justin 2nd, motion passed.

f. Old Office Equipment – Discuss Selling Unused Printers- The city has 2 printers that are not in use. Jane reached out to Cartridge World, who offered to purchase both printers for \$200.00, which would go into the General Fund. Justin motions to sell the printers to Cartridge World, Pansy 2nd, motion passed.

g. Castleford Sign on 3600N – Discuss Possible Replacement- The population sign at the entrance of the city has been severely damaged. Cheryl offers to accept an Operation Facelift application for the project of repairing the sign. Pansy motions to apply for Operation Facelift, Justin 2nd, motion passed.

h. Employee Work Phone for Aaron – Discuss Options- The city currently has a line that can be used for Aaron having a work phone. Justin motions to purchase a phone \$300.00 or less, Pansy 2nd, motion passed.

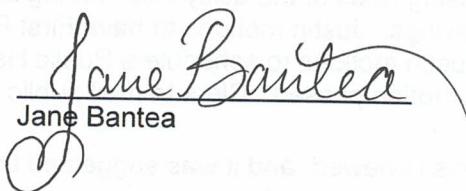
* **Discussion/concerns for future agenda-** none.

* **Public Comment:** Jane stated that she obtained approval from the mayor, and coverage from Kristina to take time off in June. She also stated that Committee Meetings fall under Special Pubic Meeting laws and require an agenda and minutes taken.

Financial Statement – Monthly Bills- Justin motions to pay the bills, Sadie 2nd, motion passed.

Adjournment-

* Pansy motions to adjourn, Sadie 2nd, motion passed. Meeting adjourned at 9:38pm.


Jane Bantea


Approved on