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**Please note:** The city council agenda format allows citizens to speak on each issue prior to the council's discussion. Speakers will be limited to 3 minutes of discussion for items not already listed on the agenda for consideration. Please turn off your electronic devices. Any person requesting to be placed on the agenda, or needing special accommodations to participate in the above noticed meeting should contact the City Clerk at City Hall, 300 Main St. or by telephone at 537-6544.

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### Agenda

1. **Opening of meeting, and establishment of Quorum**
2. **Minutes from the December 9th, 2020 meeting (Action Item)**
3. **Minutes from December 21<sup>st</sup>, 2020 Meeting (Action Item)**
  
4. **Old Business:**
  - a. **Water Tank Cleaning-Victor Update**
  - b. **25 HP Booster for pump-Victor Update**
  - c. **Back-up clerk- Discuss**
  - d. **Men's Club Auction Cancelled**
  
5. **New Business:**
  - a. **Swear in new council member and oath of clerk**
  - b. **Flag Pole Brackets: Buy for flag pole install (Action Item)**
  - c. **Office Printer: Melissa has made it known that the printer in the office isn't working well and we need to update to a laser printer (Action Item)**
  - d. **Hiring of a backup clerk: Need to hire a backup clerk-discuss (Action Item)**
  - e. **Condem Building on Main by King & Hart: Discuss condemning (Action Item)**
  - f. **Bank Account update for signers- Add Clerk and Mayor (Action Item)**
  - g. **Square fees for accepting credit cards**
  - h. **Notary apply for clerk**
  - i. **Notification for late payment**
  - j. **Duties of Mayor, Council, Clerk**
  - k. **Review meeting protocols with clerk**
  - l. **Canvas Displays in City Hall**

- m. **Develop a comprehensive plan-** Possibly assign a committee
  - n. **Status of attorney rewrite of last ordinance.**
  - o. **Castleford School District Approved gift of wooden benches**
  - p. **Discuss or assign committee to research community assist projects or events i.e. art classes, computer, etc**
6. **Comments from public**
- a. Public comments will be limited to 3 minutes per person
7. **Financial Statement (Action Item)**
- Update on financial statement
8. **Adjourn Meeting (Action Item)**