



Castleford City Council Agenda

Minutes – Regular Meeting

Date: February 10, 2026

Location: 300 Main Street – Castleford, Id

Meeting was called to order by Mayor Lockhart at 700p.m, followed by the Pledge of Allegiance. Stacie Darrow, Clerk confirmed a quorum. Council members in attendance: Cliff Lockhart, Jennifer Gray, Che Walker, Terry Edson, Benjamin Medina. City employees in attendance: Stacie Darrow, Kristina Scott, Victor Keen, Aaron Easterday. Public in attendance: AJ Gray, Cindy Brito, Curtis Harkins, John E Martin

Accept or Amend Agenda: Jennifer motions to accept the agenda, Che 2nd, motion passed.

Approve Minutes: Che motions to accept the minutes for a regularly meeting held January 13, 2026, Jennifer 2nd, motion passed.

Approve Minutes: Jennifer motions to accept the minutes for a emergency meeting held January 22, 2025, Che 2nd, motion passed.

Approve Financials/Accounts Payable for January 14, 2026 – February 10, 2026: Jennifer motions to approve financial/accounts payables for January 14, 2025-February 10, 2026, Che 2nd. Roll Call Vote: Terry – Aye, Jennifer – Aye, Che – Aye, Benjamin – Aye, motion passed unanimously.

Unfinished Business

Review/Discuss-Rates Committee & IRWA Information/Updates: Curt Harkins representing the Rates Committee reports information has been given to IRWA and there is no new information at this time. The Mayor reported he will be meeting with the Castleford Fire Department Commissioner in March 2026 to answer questions and concerns with the newly established rates. Che motions to table Rate Committee, Jennifer 2nd, motion passed.

Review/Discuss- Jennifer Grays proposed events for America 250 Celebration of a Car Show, Vendors in the Park & Street Dance: Jennifer had no new updates at this time, reports she continues to work on getting sponsors and hopes to bring council and update in April 2026. Che motions to table Car Show until next month, Ben 2nd, motion passed.

Review/Discuss-Terry Edson request to place signage to promote travelers to visit Castleford: Terry presents ideas for signage to encourage travelers to visit Castleford. Council is reminded by the mayor that the budget does not have funds to pay for advertising/marketing the City, and recommends Terry seek sponsors and or get the local businesses involved to cover costs. He educates council that TF County requires signs be 10 feet from the asphalt, posts must be break-away and or Telespar and there would need to be contact with Dig Line. Che motions to table Signage approvals, Jen 2nd, motion passed.

Review/Discuss water department computer upgrade: Aaron presented two (2) quotes for Water Department computer upgrade. Discussion led to councils' request to have our current IT company, Tek District give us a quote. Che motions that the clerk contact Tek District, attempt to get them to match the quotes presented, if they are unable to match, Water Department may proceed with purchasing from Stephenson's Computer Consulting. Jennifer 2nd. Roll Call Vote: Terry – Aye, Jennifer – Aye, Che – Aye, Benjamin – Aye, motion passed unanimously.

New Business

Cindy Brito presented requesting permit to build a deck : Cindy presented her plans for a building a deck on property, after presentation and a brief discussion, it is decided no action from council is required.

Cassidee Clark & NHS Easter Egg Hunt: Rescheduled presentation/No action

John Martin, CPA - City Audit FY25: John Martin presented our City Audit for FY25, questions from council were answered. John explains to council that Quick Books is not the optimal program to be utilized, and recommends as soon as it is financially feasible, we upgrade to an all-inclusive Utility Billing Program. He presented a new contract for the City for renewal. No action required.

Bids for service/maintenance agreements for generators: Aaron and Victor present bids for service/maintenance agreements for our generators. Discussion was had on the water department's ability to complete routine maintenance, wholesale parts pricing and the explanation of what "load testing" implied and who had to complete the "load testing". Curt Harkins was present and asked questions by council as to his ability to provide and or assist with service/maintenance of the generators. Curt explains he cannot complete the load testing, but he can help with service and maintenance, or he can assist with ordering the parts and the water department can complete the service and maintenance. He explains, he cannot complete the "load testing". Che motions to have Curt Harkins of C & T Repair assist the Water Department with service/maintenance issues presenting at this time. Jennifer 2nds. Roll Call Vote: Terry – Aye, Jennifer – Aye, Che – Aye, Benjamin – Aye, motion passed unanimously.

Ordinance 235 - City Dog Ordinance: Discussion on issues with dogs at large. Jennifer motions to have door tags sent to all homes as a courtesy reminder to follow City Ordinance, Che 2nd, motion passed.

Ordinance 236 - City Chicken Ordinance: Discussion of compliance concerns and desire to update Ordinance to allow roosters, duck and guinea fowl. Che motions that a draft of a revised ordinance be completed, with the revisions defining poultry to be roosters, chickens, ducks, geese and guineas. That the maximum number of poultry per household will be ten (10), with the maximum number of roosters included in the maximum of ten (10) be limited to two (2). Anyone who desires to have roosters will pay an additional \$10 per rooster annually along with the annual \$10 Chicken License/Permit. Jennifer 2nds, motion passed.

New connection charges for water & sewer: Discussion on charging for new water taps and new sewer taps due to impact on our system. Jennifer motions that a Resolution be drafted to implement a \$1500.00 charge for each new ¾ in. tap into the water system, and a \$1500.00 charge for each new ¾ in. tap into the sewer system. These charge will be set by Resolution so that it may be updated as needed. Che 2nd, Roll Call Vote: Terry – Aye, Jennifer – Aye, Che – Aye, Benjamin – Aye, motion passed unanimously.

City Council Discussion for Future Agenda:

Discussion on vacant lots to have bond charges if a tap into the system exists.

Public Comment (if applicable): None

Adjournment: Mayor Lockhart requested a motion to adjourn. Che motions to adjourn at 8:55pm, Jennifer 2nd, motion passed.

Stacie Darrow, City Clerk

Approved on

(City Council will convene again for regular scheduled meeting on: March 10, 2026)