

**City of Castleford  
Council Meeting  
February 13<sup>th</sup>, 2024**

Meeting was called to order at 7:07pm by Mayor Cliff Lockhart. Those in attendance were as follows: Cliff Lockhart, Justin Clark, Pansy Pettit by phone, Sadie Austin, Jane Bantea.

Public: Victor Keen, Brian Vega, Veronica Perez, Curtis Harkins.

Jane established a quorum of the City Council.

\* Minutes from the January 11<sup>th</sup> meeting was read silently by council members. Justin motioned to approve minutes as written, Sadie 2<sup>nd</sup>, motion passed.

1. **Curtis Harkins – Adding onto Shop Property-** Tabled momentarily while the council waits for Curtis to appear. The council moved down the agenda items until Curtis arrived, who presented to the council that he wishes to add onto his shop on the Southwest corner of his shop. The council stated they did not have any objection if Twin Falls County code is followed for setbacks. Justin motions to have Curtis bring in drawings and any paperwork from the county and/or contractors. No action taken.
2. **Brian Vega and Veronica Perez – asking for permission for work on 203 Maple St-** Brian and Veronica wish to split their property on Maple St. Justin motions to allow Veronica to split her property and have the clerk provide a letter to Twin Falls County Planning and Zoning, Pansy 2<sup>nd</sup>, motion passed.
3. **Old Business:**
  - a. **Amendment to Resolution No.149 – NSF Shutoffs-** The council previously approved adding in procedure on receiving non-sufficient fund payments; a door tag would be delivered allowing 2 business days to correct the payment, or face shut off if not corrected by the 25<sup>th</sup> of each month. Jane presented the council with the drafted amended Resolution. Justin motions to approve the amendments and send to the attorney and publish for public hearing, Sadie 2<sup>nd</sup>, motion passed.
  - b. **Ordinance No.232 Draft Review – Establishing dog license fees and repealing previous Ordinances-** Jane presented the council with the drafted ordinance from the attorney. Justin motions to approve the Ordinance and to publish for public hearing, Sadie 2<sup>nd</sup>, motion passed.
  - c. **Personnel Policy – Reviewing Attorney’s Changes-** Jane presented the council with the attorney’s changes to the Personnel Policy. The council made changes to Section XI. Justin motions to send to the attorney for review, Sadie 2<sup>nd</sup>, motion passed.
4. **New Business:**
  - a. **Discuss permitting Victor to go to Annual Conference-** Victor has an annual IRWA conference that he’d like to attend. Justin motions to send Victor and pay for his hotel/attendance/per diem of \$30/day, Pansy 2<sup>nd</sup>, motion passed.
  - b. **Discuss permitting Victor to spray lagoon roads-** Victor states the lagoon roads are due to be sprayed. Justin motions to have Victor schedule the city to have the lagoon roads sprayed, Pansy 2<sup>nd</sup>, motion passed.
  - c. **Discuss balance of 248 Maple St. passed on to new owner-** The house on 248 Maple St. has been sold last October. The new owner was made aware that the account has a balance from the previous owners, and that they have been accruing one since their purchase. Justin motions to have Jane contact the title company and find out when and why the lien on the house isn’t being pursued, Sadie 2<sup>nd</sup>, motion passed.

**d. Discuss Meter Reading procedure-** Black Mountain Software notified Jane that the meters should not be estimated during winter months, to ensure that the readings are accurate. Justin motions to table until the March meeting, Sadie 2<sup>nd</sup>, motion passed.

**e. Discuss procedure for disposing of old office equipment-** The city hall has a few items that are no longer in use: printers and a large laminator. One printer is from Dan Howard that was left for someone to take. Cliff suggests that Jane tries to find a local company to buy printers that the city has bought in the past, hold onto the laminator, and obtain a letter of ownership from Dan. No action taken.

**5. Discussion/concerns for future agenda-** Jane brought up that Forsgren has a tentative transportation plan for the city that will be put on the agenda once they receive the actual plan. Another item was given to Jane by Kristina to present: irrigation rates will need to be discussed because the costs are higher than the income each year. The council decided to postpone Planning and Zoning Committee meeting so they could have an Irrigation Committee meeting instead.

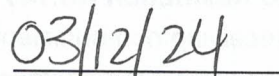
\* **Public Comment:** none.

**6. Financial statement – monthly bills-** Pansy motions to pay the bills, Justin 2<sup>nd</sup>, motion passed.

Adjournment:

\* Justin motions to adjourn, Sadie 2<sup>nd</sup>, motion passed. Meeting adjourned at 8:35pm.

  
Jane Bantea

  
Approved on