



**City of Castleford
Council Meeting
September 10th, 2024**

Meeting was called to order at 7:02pm by Mayor Cliff Lockhart. Those in attendance were as follows:
Pansy Pettit, Justin Clark, Timmie Fabela, Kristina Scott, Jane Bantea.
Public: Victor Keen, Aaron Easterday, Jeanne Gaouette, AJ Gray.

1. **Opening of meeting, and establishment of Quorum-** Jane established a quorum of the City Council.
2. **Minutes from July 9th, 2024, meeting-** Pansy motions to approve the minutes from August 9th, 2024, with the amendment of striking a comment made outside of the council meeting Pansy 2nd, motion passed.
3. **Public Hearing pursuant to Idaho Code 50-1002, for consideration of a proposed amendment to the budget for FY2024. The proposed amendments are to reflect addition of grant funds received and transfer funds in accordance with Idaho Code 50-1014-** The public hearing started at 7:04pm. Pansy motions to close public comment at 7:06pm, Justin 2nd, motion passed.
4. **Old Business:**
 - a. **Review and Consideration of Amended Appropriations Ordinance for FY2024-** Kristina stated that the amendment is reflected in this draft and the budget is balanced. Pansy motions to approve Ordinance NO.238 for the Amended Appropriations for FY2024, Timmie 2nd, motion passed.
 - b. **Protocol on Weed Maintenance and Update on City's Weeds-** Pansy conducted an assessment and provided the clerk with photos of weeds in ditches and alleys that needed to be taken care of. Per Ordinance NO.45, the city is responsible for these areas and the council agreed that if weeds are not within a resident's enclosed property, the city is responsible for maintaining them. The council requests the clerk and water dept to draft an irrigation map showing ditches, gates, and flow of access. Regarding Randall Spies' property, Victor states he will continue to maintain his weeds on his own time, since he has reported 6 hours of work in lieu of the tools and material Randall has given the water department. Pansy motions to assess ditches, if water department can't remove the weeds, outsource the work, Justin 2nd, motion passed. Pansy motions to include weed removal in future budgeting, Justin 2nd, motion passed.
 - c. **Review and Consider Options for Remaining Dog Registrations-** The council requests that letters be sent out in January that residents have until January 31st to register their dogs, or they will be fined. Timmie motions to send a letter to any resident that has been assessed to own dogs that they have until September 30th to register, or they will be fined, Justin 2nd, motion passed.
5. **New Business**
 - a. **Review Email from Stover & Associates Regarding City of Moscow Case-** Jane presented the council with an email received from the city's attorney regarding the Supreme Court vs. City of Moscow. The city's attorney states they are drafting a memorandum to assist with building service agreements. No action taken.
 - b. **Review and Consideration of Resolution No.160 – Utility Billing-** The resolution applies the new rates that are going to be applied in October of 2024. Justin motions to amend the agenda to change Ordinance to Resolution No.160, Timmie 2nd, motion passed. Justin motions to approve Resolution No.160, Timmie 2nd, motion passed.
 - c. **Review Draft of Commercial and Residential Application for City Services-** Jane states she will update the applications with new rates. Timmie requests Jane follow up with the attorney to see about adding anything else. No action taken.
 - d. **Discuss and Consider Business Card Options for the City-** Jane presented some options for business cards that was previously requested. Pansy motions to not order any cards, Justin 2nd, motion passed.
 - e. **Discuss AIC Annual ICCTFOA Registration for Clerk & Treasurer-** Jane states that the annual conference is coming up, but neither Kristina nor Jane can make it. No action taken.

- * **Discussion/concerns for future agenda-** Kristina states she will look at our budget and determine by November's meeting if the city can afford to initiate a contract with Forsgren for the Comprehensive Plan.
- * Pansy requests that the Irrigation Ordinance be on the future agenda.
- * **Public Comment:** Cliff states Ted with Buhl Highway District is requesting a letter drafted for the city's plan to pay for chipping. Timmie asks if we could do something about the potholes in town. Cliff states it is best to have Buhl Highway District fix the issue when they come to do the rest of the road work.
- * Jane states that someone from the school notified us they will be doing a cleanup day on October 12th. She will post that information when she obtains it from the school.

Financial Statement – Monthly Bills- Pansy motions to pay the bills and reimburse the Fire Department for a payment that the city received, Justin 2nd, motion passed.

Adjournment- Pansy motions to adjourn, Timmie 2nd, motion passed. Meeting adjourned at 8:41pm.


Jane Bantea

10/10/24
Approved on