



**City of Castleford  
Council Meeting  
March 9th, 2022**

Meeting was called to order at 7:00 pm by Mayor Dan Howard. Those in attendance were as follows  
Dan Howard, Roxanne Stiegemeier, Justin Clark, Cliff Lockhart, Kristina Scott, Melissa Inchausti  
Public: Victor Keen

- \* Kristina established a quorum of the City Council.
- \* Minutes from the February 9<sup>th</sup> were read silently by council members, Justin motioned to approve minutes as written, Cliff 2<sup>nd</sup>, motion passed

**Old Business:**

- \* **SCADA bid – system replacement update.** Kristina provided copies of the cost breakdown for the SCADA replacement. Reviewed by council.
- \* **Proposed Ordinance #226 Official newspaper** – Kristina informed the council that the Buhl Herald has gone out of business so needs to be changed back to the Times News. Kristina provided copies of draft of ordinance. Council read ordinance. Cliff motioned to dispense of the 3 meeting rule, Justin 2<sup>nd</sup>, motion passed. Cliff motioned to pass ordinance 226 and read full title, Justin 2<sup>nd</sup>, motion passed.
- \* **Idaho Power franchise agreement** – Cliff motioned to leave the contract as is, Roxanne 2<sup>nd</sup>, motion passed.
- \* **Paving and street repairs** – Dan informed council he has spoken with the Buhl Highway District and is unsure if we are on the agenda or not however they did state they would be willing to take payments. Cliff stated he could go to the meeting if needed. Cliff motioned to get on the agenda with the Buhl Highway District, Justin 2<sup>nd</sup>, motion passed.
- \* **Parking Proposed Ordinance 227**– Kristina provided copies of draft ordinance. Violation section incomplete for input from council. Cliff is going to research some tow companies. Cliff motioned to table until next meeting for review, Justin 2<sup>nd</sup>, motion passed.

\*

\* **New Business:**

- \* **Treasurer resignation** – Melissa officially resigned as of 4/13/2022.
- \* **Nomination and Swearing in of new treasurer** - Melissa postponed her resignation. Justin motioned to table until next meeting, Cliff 2<sup>nd</sup>, motion passed.
- \* **Update bank account for signers** – Justin motioned to remove Melissa and add Kristina on bank account prior to next meeting., Cliff 2<sup>nd</sup>, motion passed.
- \* **Clean up day** – Roxanne motioned to table until next meeting, Justin 2<sup>nd</sup>, motion passed.
- \* **Summer rates** – Cliff motioned to start summer rates effective May billing cycle for April usage. Justin 2<sup>nd</sup>, motion passed.
- \* **Access Idaho Payment processing** – Justin motioned to look further into processing with Access Idaho. Cliff 2<sup>nd</sup>, motion passed.

\* **Public Comment**

- \* Cliff invited the council to an event for POW MIA foundation.

\* **Financial Statement**

Council reviewed the financial statement, Cliff motioned to pay the bills, Justin 2<sup>nd</sup>, motion passed.

**Executive Session:**

Cliff motioned to enter executive session under article 72-406d, Justin 2<sup>nd</sup>, motion passed.  
Justin motioned to exit executive session, Cliff 2<sup>nd</sup>, motion passed.

**Adjournment:**

\* Cliff motioned to adjourn, Justin 2<sup>nd</sup>, motion passed. Meeting adjourned at 7:44 pm

\_\_\_\_\_  
Kristina Scott

\_\_\_\_\_  
Approved on